



### **3. PARAMETERS**

3.1 Elementary retreats will be offered, where possible, in collaboration with the

- 4.3.2 To ensure that principals are aware of the policy and their responsibilities and to support schools in their efforts to provide quality spiritual retreats.
- 4.3.3 To approve submissions of elementary retreat transportation invoices for reimbursement to appropriate schools.

**4.4 Principals**

- 4.4.1 To ensure that appropriate staff are aware of their responsibilities under the policy and to review and approve all planning for school retreats.
- 4.4.2 To ensure that financial hardship is not a barrier.
- 4.4.3 To work collaboratively with the local parish to support planning for sacramental preparation and for the ongoing Religious Education of the students in the school.
- 4.4.4 To ensure evaluations do not occur the day following a retreat.

**4.5 Chaplaincy Teams (Secondary Schools)**

- 4.5.1 To lead and collaborate with other school staff and students, in organizing, facilitating, and presenting the school retreat program.

**4.6 Teachers**

- 4.6.1 To ensure students receiving sacraments participate in a retreat and to work collaboratively with the Principal, Parish personnel, and, if applicable, retreat facilitators to plan and implement the retreat experience.

**5. DEFINITIONS**

**5.1 Retreat**

A retreat is a one or more than one day experience in which students and staff go to a place outside of the regular school environment to be led in a time of spiritual reflection, prayer and renewal.  
with one another and spend time in prayer, reflection, and completing one or

**Approved by Board**

**January 28, 2020**

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*Date*

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**January 2025**

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*Date*